



TRANSITION K-7 POLICY

Rationale:

- Infant students commencing school and primary students commencing secondary school are required to cope with a very different environment. It is our school's responsibility to make this transition as enjoyable and effective as possible.

Aims:

- To provide an efficient transition from kindergarten to primary school and primary to secondary school with support provided to those who require it.

Implementation:

1. Our school will appoint staff members to coordinate our Prep transition and our 6-7 transition programs.
2. Information will be sought about each child from the kindergartens, and meetings will be organised with parents of children with special needs to discuss programs and resource requirements.
3. A transition program will be organised for enrolled children during Term 4, which allows each child (and their parents) the opportunity to attend our school on a number of occasions during the term.
4. Visits will consist of familiarisation tours of the school, activities in classrooms, specialist lessons and visits to the principal's office.
5. It is anticipated that teaching roles and classes for the following year will be finalised in time for the final visit on Orientation Day, so that parents can be made aware of, and meet their child's teacher, and so that children can have an experience with their 'new' teacher in the corresponding classroom.
6. A meeting on Orientation day will inform parents about the school's programs and procedures, and an opportunity will be provided for information to be discussed with parents during transition days.
7. New parents will receive detailed information packages about the school.
8. A morning tea for parents will be provided on the first day of school, with specialist/ES staff assisting classroom teachers with the needs of the new students.
9. Opportunities will be provided for parents to visit classes or communicate with the school regarding their child's progress at all times, and any issues that arise will be attended to as soon as possible.
10. Prep students will not attend school on Wednesdays during February.
11. Details of secondary college information evenings for prospective students and parents will be communicated via our school.
12. Staff to meet with Secondary Schools Transition Co-Ordinator.
13. We will operate in partnership with Secondary Schools Transition programs.

Evaluation:

This policy will be reviewed as part of the school's three-year review cycle.

Approval and review

Consultation	Staff and School Council.
Approved by	School Council and staff
Date Approved	2022
Next review date	2025